

DANK Haus German American Cultural Center

DANK Graphic Design

Internship Title: Graphic Design Internship
Company Status: nonprofit organization
Pay Status: Unpaid
Hours: 10-20 hours per week
Start/End Dates: January – April, May – August or September – December
Application Deadline: December 15, April 15 or August 15

Essential Duties:

The DANK Haus German American Cultural Center is looking for a motivated student interested in contributing to and becoming an integral part of the Design team, creatively producing print and electronic materials for the DANK Haus German American Cultural Center. The duties of the intern will include, but are not limited to:

- Creatively design and produce print and electronic materials and communication while maintaining the integrity of the DANK Haus German American Cultural Center name, logo and style
- Work closely with the Marketing team regarding press releases, membership newsletter and event announcements
- Collaborate with the web designer on changes and updates to the website
- Assist in the production of in house signage

Required Knowledge, Skills, Qualities and Abilities

- Commitment to the DANK Haus German American Cultural Center's mission of preserving and promoting German culture and language
- Excellent written and verbal communication skills
- Passion for and/or experience with communications and journalism
- Proficiency in Microsoft Office, Adobe Creative Suite, the Internet and familiarity with Macs
- Willing, resourceful, positive and forward-thinking